



79 Creighton Avenue, Muswell Hill, London N10 1NR

A unique opportunity for a School Business Manager

Eden Primary welcomes children from all backgrounds, integrating the best of general and Jewish education. The school is inspired by the diversity and strength of its community, an inclusive approach to learning, outdoor education, excellence in education and varied, innovative approaches to teaching and learning.

Since it's opening in 2011, we now have children from Reception to Year 6. We are entering the next phase of our development as an excellent school building on our successes. There is now an opportunity to evaluate our development, reflect on our progress and practice and make any necessary adjustments as we move into the future as a complete school community.

Four days a week, term time only plus four additional weeks during school holidays by arrangement.

Salary: PO6 SP. 46-49 Currently £42,876 - £45,666 FTE (salary is pro-rata)

Terms may be negotiable for a candidate with exceptional experience.

Application pack available at www.edenprimary.org.uk/jobs

Application Deadline: 12 noon, October 6th 2017 Interviews: October 20th and 24th

References will be taken up before interview

Start date: ASAP

We are looking for:

- An individual with a proven track record in finance and school business administration.
- A candidate who sees the vision and values of the school as exciting and a good fit for their professional work.
- Applicants who want to work hard as part of a collaborative team, building an exceptional school.
- An individual looking for a challenge and the rewards of being able to make a difference.
- Someone open to new ideas and initiatives.
- A highly professional person who will strive for excellence and work to a high standard securing the best possible outcomes for children the school.

We can offer:

- The challenge, excitement and rewards of developing and improving a new school with an innovative vision, new approaches to school life and learning and inspiring values.

- The opportunity to work in a creative and thoughtful environment with a strong and committed team.
- The opportunity to work in a beautiful school building.
- Exciting professional development opportunities with an experienced leadership team.
- A committed and supportive governing body.

For more information contact Jo Sassienie: jo@edenprimary.org.uk.

Eden Primary is committed to safer recruitment and the protection of children and vulnerable adults. All positions will require a satisfactory DBS & DBA check. We are committed to promoting equality and challenging discrimination. We welcome applicants from all sections of the community.