

**Minutes of the meeting held at school  
on Monday 22 May 2023 at 7.00pm**

<b>Head Teacher (1)</b> +Jo Sassienie (HT) (JS)	<b>Appointed Trustees (8)</b> Paul Dossett (PD) Steve Miller (Chair) (SM) Brian Lerner (BL) +Shpetim Cama (TC) Simone G Newton (SN) Gabriel Rozenberg (GR)	<b>Co-opted Trustees (3)</b>
<b>Parent Trustees (2)</b> Amelia Lasserson (AL) Celia Newman (CN)		<b>Others</b> Helen Graff (DHT) (HG) Deniz Ozturk (SBM) (DO)
		<b>In attendance</b> Mark Jackson on behalf of Azets
		<b>Clerk</b> + Chris Lamber (HEP) (CL) Safiye Dervis (SD)
+denotes absence		

**Part 1 – Public matters**
**0. Dvar Torah**

The Chair shared that the meeting would typically commence with his Dvar Torah, however, following the passing of the HT's father, he would share his thoughts and feelings on him instead, and this was appreciated.

**1. Welcome, Apologies for Absence and Declarations**

1.1 The Chair welcomed all to the meeting, on site, which was quorate. Apologies were shared on behalf of JS (HT) and CL (Clerk). The meeting would be cover clerked and minuted by Safiye Dervis (HEP).

**2. Declarations on Interest, Pecuniary or otherwise in respect of items on the agenda**

2.1 None were made.

**3. Minutes of the Meeting of 20 March 2023**

3.1 The Minutes were accepted as being an accurate record of the meeting and were **Approved** and signed by the Chair, to be retained by the school for filing.

**4. Matters Arising from the Meeting of 20 March 2023**

- The GB, with the exception of BL, have now completed safeguarding training. The Chair recommended a safeguarding training session run by the NSPCC however this is paid.
- DO, PD, and Kim to meet to discuss Kim's ongoing role. Kim will be handing back over to DO and should be fully handed over by close of May, however, she may need to support with the audit for next year (however this isn't certain). There is pressure on the school to deliver very specific tasks from the SFAS.

**5. Reports from Committees and other bodies**

**Achievement Committee:**

- 5.1 There have been two GB meetings since the last Achievement Committee held. Nothing further to add.

**Audit, Finance, and Staffing Committee:**

**Management Accounts to March 2023**

- 5.2 The budget is in a more stabilised position. The Chair shared that he agreed the budget was stabilising but some figures still raised questions for him. There is a projected outcome for the financial year, however, far from breaking even.
- 5.3 The deficit last year was £180,000 and the expected deficit for this year is £80,000.

**ESFA report and Action Plan**

- 5.4 The voluntary contributions are higher this year. The staffing budget has decreased over the years.
- 5.5 The school initially had a reserve and surplus for a few years, however, during and following the pandemic the school experienced it's first big deficit and they have struggled to recover from this since.
- 5.6 The Financial Plan report needs to be completed, however, the deadline for this has been extended for two weeks.

**Annual Report & Accounts 2021-22**

**Mark Jackson from Azets presented the Annual Report & Accounts, and associated documents**

- 5.7 Ideally, the reserve amount is £114,000 and the current amount is £178,000. The school will need to look into measures the following year. The premises is an unknown in terms of spending. The Trust will need to rebuild the capital fund. The ESFA will be coming into the school to ascertain what funding might be needed.
- 5.8 The figure on Page 24 is a summary of income and expenditure for the year. On paper there is a surplus of £452,000. The LA pension needs to be revalued. This figure increases and decreases each year. The figure for this is based on assumptions.  
Q = Why does the pensions figure go up and down?  
A = This based on evaluation of how long you're likely live, wage rates, investment returns.
- 5.9 There is a depreciation in assets - £80,000 for property.
- 5.10 £37,500 is set aside for work on the playground. If this is taken out, the figure is back to £182,000.
- 5.11 What is left at the end of the year - £140,000 of completely available funds.
- 5.12 For 21-22 lower student numbers and less take up on after-school clubs have had the biggest impact on funding.
- 5.13 Funding from 2023/2024 comes from the census undertaken earlier in the year. This income is based on 192 and next year will be 201.
- 5.14 Voluntary contributions are the biggest opportunity to raise additional funds. The school is looking at how to maximise this.
- 5.15 The FGB **Approved** annual audit accounts. The Chair and HT will sign this off.

## **6. The Headteacher's Report**

6.1 HG provided an oral summary of the Headteacher's Report:

- Since the last FGB, the school had a SENCO for one day a week, for a term. This continues to go well.
- Previously the SLT was rather slim, however, is now in a better position.
- Staffing had to be cut down a great deal.
- There are more SEN pupils. Currently, there are four families who are undertaking a special needs assessment, and these will likely lead to EHCPs.
- ECTs have been taken on in January 2023, and two student teachers have also been taken onboard.
- There is currently a 'shinshin' in place who has been taken on board to teach promote the Hebrew and Israeli culture. The school are funding this.
- There is a full reception class, and there is currently a waiting list.
- The school are considering 31 pupils in a class.
- The SATs have been satisfactory.
- HG will remain as Acting Head until September 2023.
- Applications have been received for Assistant HTs.
- It is very difficult to comment on how the staffing will be next year.
- The SDP will come to the sub-committees for a longer discussion.

## **7. Policies to Adopt**

None.

## **8. Governance**

No breaches of governance. No risk register or actions to report.

## **9. Governor Visits, Development, and Training.**

See Governorhub.

## **10. AOB**

GR shared that he will be resigning from the FGB prior to 2023/2024 academic year. He shared that he made this decision as he was finding it difficult to fit the GB meetings around his work commitments.

## **12. Date of Next meeting**

The next meeting of the FGB will be on Monday 26 June 2023 at 7pm, in school. This is a special single item meeting to consider the SDP for 2023-24.

The next full business meeting of the FGB will on Monday 3<sup>rd</sup> July at 7pm in school.

**There were matters to be considered under Part 2 – Confidential matters**

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Signed:

Steve Miller,

Chair of Governors

Date:

**Actions - from the meeting of 22 May 2023**

(4) DO, PD, and Kim to meet to discuss Kim's ongoing role.

**Agenda items for the FGB meeting in June 2023**