



**Eden Primary School
FULL MEETING OF THE BOARD OF TRUSTEES**

Wednesday 25 September 2024 at 7:00pm

AGENDA

Eden Primary is a Jewish school where everybody is welcome.

The school's Jewish ethos embraces children from across the spectrum of Jewish belief and the wider community on an equal basis. Jewish, universal and British values are embedded in all that we do.

JEWISH EDUCATION

This is taught in an open way alongside the culture and traditions of other religions so that all children and their families feel engaged and part of our community.

INCLUSION AND DIVERSITY

Eden enables every child to develop their true potential by recognising and meeting their individual needs in an inclusive and nurturing school environment. Children value and learn from the diversity and difference within our school and the wider community.

CREATIVITY AND INNOVATION

A love of learning motivated by creativity, curiosity, wonder and achievement is at the core of our approach to teaching and learning. Eden strives for academic excellence achieved through an innovative curriculum integrating both Jewish and general studies with high expectations for all children.

OUTDOOR EDUCATION

Eden fosters a love of nature, the environment and outdoor activity so that the children develop self-confidence and well-being and learn how to enjoy, protect and take responsibility for the world around them.

Commitment to this ethos leads us to strive for thoughtfulness, reflection and sustained excellence building a strong learning community of children and adults..

The Department for Education has specified three core functions that governing boards of all state-funded schools should prioritise:

- **Ensuring clarity of vision, ethos and strategic direction**
- **Holding executive leaders to account for the educational performance of the school and its pupils, and the effective and efficient performance management of staff**
- **Overseeing the financial performance of the school and making sure its money is well spent**

In addition, the board has a role to play in ensuring the school or schools are compliant with educational and other legislation, such as safeguarding, equality and health and safety.

PART I Public Matters

| | | Presenter | Time |
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| 0 | DVAR TORAH | Chair | 7.00 |
| 1. | WELCOME/INTRODUCTIONS AND APOLOGIES FOR ABSENCE | Chair | 7.05 |
| 2. | DECLARATIONS OF INTEREST, PECUNIARY OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA | Chair | |
| 3. | MINUTES OF THE LAST MEETING & MATTERS ARISING – 8 July 2024 | Chair | 7.10 |
| 4. | OFFICERS, COMMITTEES AND LINK GOVERNORS 1. Election of Chair 2. Election of Vice Chairs 3. Appointment to a. Achievement Committee b. Audit, Finance and Staffing Committee c. Headteacher's Appraisal Committee d. Admissions Committee 4. Link Trustees: a. Safeguarding b. Premises, health & safety c. Special Educational Needs and Disability (SEND) d. Jewish Life & Hebrew e. English 5. Agree provision for any Pupil Discipline Committee, Staff Disciplinary/Dismissal Committee and Staff Appeals Committee in 2024/25 | | 7.20 |
| 5. | COMMITTEE & OTHER REPORTS | | 7.30 |
| 5.1 | Audit, Finance and Staffing Committee Report • Finance Report including updated 2024-25 budget • Feedback from ESFA • 2023-24 Annual Audit | PD/DO | |

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|------------------------|---|----------|------|
| 5.2 | Achievement Committee Report | AL | |
| 5.3 | Reports from other link Trustees | | |
| 6. | HEADTEACHER'S REPORT including <ul style="list-style-type: none"> • Short report on key items • School Development Plan | HT | 7.50 |
| 8. 8.1 | POLICIES TO ADOPT Review of all policies to be renewed including safeguarding policy. | Chair/HT | 8.10 |
| 9 9.1 9.2 9.3 | GOVERNANCE <ul style="list-style-type: none"> • GDPR: any breaches of governance • Risk Register: any items or actions to report • Confirm/sign: <ul style="list-style-type: none"> ○ Trustee Code of Conduct ○ Keeping Children Safe in Education 2024 ○ Register of Interests • Trustee visits, development, training | HT HT | 8.15 |
| 10. | MEETING DATES 2024/25 FULL BOARD Wed 25th September (Election of officers, ratification of SDP) Mon 16th December (Approval of Annual Accounts) Mon 3rd March Wed 21st May Mon 14th July (Approval of budget and SDP priorities) ACHIEVEMENT Mon 4th November Mon 3rd February Mon 7th April or Mon 12th May Fri 20th or 27th June 8.45am (SDP preparation meeting) Wed 16th July (Final SATS results meeting) FINANCE Wed 18th September (Year end outturn & revised budget) Wed 20th November (Annual accounts) Mon 17th February Wed 23rd April Wed 18th June (25-26 budget) | Chair/HT | 8.50 |
| 11. | ANY OTHER BUSINESS | Chair | 8.55 |

PART 2 Confidential Matters

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| 12. | CONFIDENTIAL MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING | | 9.00 |
| 13. | CHAIR'S CONFIDENTIAL ITEMS | | |
| 14. | HEADTEACHER'S CONFIDENTIAL ITEMS <ul style="list-style-type: none"> a) Staffing and Recruitment b) Exclusions c) Safeguarding | | |
| 15. | ANY OTHER CONFIDENTIAL ITEMS | | |